



**OFFICIAL MEETING MINUTES
SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT
Fire Commission Regular Meeting
Friday, August 12, 2016 @ 4:30 P.M.**

A. Call to Order

Don Kimlicka, SAFER President, called the regular meeting of the South Area Fire and Emergency Response District Fire Commission to order at 4:30 PM.

MEMBERS PRESENT – Don Kimlicka, Jean Jackan, Jim Campbell and Jim Coscio. Harlan Hebbe was absent. Chief Savage and Deputy Chief Finke were also present.

B. Correspondence/Comments from the public on issues related to the SAFER District

None

C. Consent Items

1. Approval of minutes from SAFER Commission meeting 6/29/16
Jackan/Coscio to approve prior meeting minutes of 6/29/16. Motion carries unanimously.

D. Business Items

1. Discussion and action on a hiring plan for open FTE position(s)
Chief Savage reported on the resignation of BC Kyle Lech. His last day is August 13, 2016. Savage stated part-time staff is being utilized to fill in. There was a brief discussion regarding considering a candidate from the last hiring process or open it up to the possibility of a larger pool of candidates. Chief Savage also reported on the possible resignation of the EMS Division Chief. *Kimlicka/Campbell to approve establishing an eligibility list to fill full-time vacant positions.* Motion carries unanimously.

E. Staff Reports

1. Report from Fire Chief
Savage reported on letters given to staff regarding their attendance/performance. Part-time process is close to being implemented. DC Finke stated performance reviews are in process.
2. Report from Administrators
None

F. Remarks from the SAFER Fire Commission to set the next meeting date, as well as discuss Items for the next meeting agenda. (No motions will be made, and no action will be taken related to policy affecting SAFER as a result of this agenda item):

G. Adjourn

Jackan/Campbell to adjourn at 5:04 p.m. Motion carries unanimously.

